

**St. John Vianney Church
Facilities Committee**

Report to Pastoral Council

May 13, 2008

Committee Purpose

Take charge of all projects and improvements in our parish

Committee Members

Joe Allman
Barbara Fallin
Flo Ford
Jack McFadden
Sam Schiattareggia
Bill Stanton
George Sullivan

St. John Vianney Church Facilities Committee

Charter

Oversee the parish buildings and property to ensure they are supporting the needs of the parish by:

- Continuously reviewing parish activities for how their needs are being supported by the parish buildings and land use.
- Review options and make recommendations for improvements to parish buildings.
- Review parish property for current uses, future development options, and make recommendations for selling and buying property.
- Develop a long term strategy for enhancing parish buildings and property considering overall parish needs and financial resources.
- Oversee professional services and volunteer efforts for building and property improvements.

Note: This committee does not oversee recurring building and property maintenance.

Approach

1. Meet with representatives of parish organizations to assess their needs and recommendations; and, develop comprehensive facility improvement project list.
2. Conduct visioning workshop for input from all parishioners for facilities improvements and update the project list.
3. Prioritize project list to maximize benefit and use of financial resources.
4. Develop requirements for improvement projects to be used as baseline by professional services and volunteers.
5. Review professional services to ensure they are meeting the stated requirements and their designs and workmanship are in the best interests of the Parish.
6. Periodically review the evolving needs of the parish and update the strategy for enhancing buildings and property as necessary.

Facilities Committee

Seven meetings

March 18, 24, April 1, 15, 22, 29, May 13

Met with representatives from:

Work Camp
Youth Activities
CCD
First Communion, Confirmation
Land
Patuxent Architects
Servers of Arimathea (Bereavement)
Family Life Center
Food Service
Safe Nights
Pre-School
Pastor
Drama Ministry
Girl Scouts
Boy Scouts
Cub Scouts
Wallmark Service Co.
Choirs
Maintenance
Ladies Club

Plan to meet with:

Victory Housing

Most common requests for facility improvements:

Storage
Parish Center kitchen improvements
Washer & dryer
Showers
Phone

Recommendations:

Within 4 weeks: Parish Center, FLC, Church, Utility building
Within 4 months: Strategic Plan for all buildings and land
(Rectory, Catholic Charities, Armory Road property, Arthur King Road property, Echo property, Suburban Propane property)