

**St. John Vianney Church  
Facilities Committee**

**Meeting Minutes  
April 15, 2008**

Present: George Sullivan, Sam Schiattareggia, Bill Stanton, Barbara Fallin, Joe Allman, Jack McFadden, Flo Ford

Guests: Jan Pedone, Joann Scanlan, Larry Donnelly

Committee discussed the following topics:

**CCD Program**

Classes held on Sunday 9:30 – 10:45 300 students K-5, 2 classes per grade  
All rooms in Parish Center used, FLC Teen Room for  
developmentally challenged  
Monday 10 – Noon Adult Bible Study  
6:15 – 7:30 60 students K-5, 1 class per grade  
Wednesday 7:30-9pm 200 students  
Parish Center all rooms used, FLC all rooms used

Confirmation Class: 2007: 36, 2008: 52

First Communion: 2007: 60, 2008: 61

Maximum class size: K-5: 20, 6-9: 30

All applicants accepted at requested class time

Improvement priorities: 1. Better room dividers (Vianney, Ares, Ecully)  
2. Larger classrooms  
3. FLC gym acoustic treatment

Committee comment: For county schools, student growth is in the upper grades,  
elementary grade population has leveled off.

**Family Life Center**

Major yearly net income activities: CYBL \$10K  
Patuxent Playhouse \$10K  
Summer Camps \$10K  
First Sunday Breakfast \$5K

Requested building improvements:

Relocate HVAC Control Panel to office (completed on 4/18/08)  
Chair Rail in Sullivan & Teen Rooms, Office Hallway  
Piano storage under theater loft steps  
Enclosed trashcan/recycle container storage  
Video security system

Additional storage for tables, chairs, basketball hoops

Discussed the following building maintenance topics:

- Gym roof leaks
- Cracks in Sullivan Room walls
- Fax machine
- Doorbell (installed 4/18/08)

## **Kitchens**

Recent food service activities:

- First Sunday Breakfast – average 220 people, higher food cost because of the limited cooking capabilities, difficult cleanup

- CYBL & Summer Camp Snack Bar – kitchen functionality OK

Major catering events during past four years:

- Dinner Theater 225 people

- Ralph Fridgen Dinner 210 people

- Fr. Daly's 20<sup>th</sup> Anniversary Dinner 250 people

- Used Vianney Room kitchen for some cooking, moved food to FLC just before serving

Requested improvements to Family Life Center Kitchen:

- Convert current stove to 6 burners

- Add 6' grill

- Add second oven

- Remove pizza oven, replace with countertop and under counter refrigerator

Requested Vianney Room Kitchen improvements:

- Move cooking equipment to back section similar to FLC kitchen

Committee discussions:

- Caterers using SJV facilities should be self sufficient, need better contract stating the rules they must follow.

- Restrict access to FLC kitchen consumables and cooking tools when caterer or outside organizations using facility.

- Limit SJV functions with meal service in FLC to 250 people based on kitchen capabilities, FLC foyer and gym space, bathrooms.

- Don't let limited rental opportunities drive FLC kitchen and storage improvements